

Regulations Governing Student Artist Status

Preamble

These regulations describe the student artist status created in application of Article 151 of the [Decree of 7th November 2013 defining the higher education landscape and the academic organisation of studies](#).

TITLE 1 – ELIGIBLE STUDENTS

Article 1

§ 1 Student artist status (hereinafter referred to as ‘the status’) is granted to students who, in addition to being regularly enrolled at ULiège, are also regularly enrolled on an artistic study programme organised by an Art School (*École Supérieure des Arts*) in the French Community (or the equivalent in the Flemish Community, the German-speaking Community or in a foreign country).

§2 The status may be granted to students who can demonstrate professional or semi-professional practice¹ of an artistic activity, where this practice is incompatible with the timetable of their course of study at ULiège.

This justification may be provided by means of, in particular, criteria relating to representativeness (tours, exhibitions, etc.) and prior preparation (rehearsals, production, etc.) for the artistic practice.

TITLE 2 - GRANTING, RENEWAL AND EARLY WITHDRAWAL OF STATUS

CHAPTER 1 - COMMISSION

Article 2

§ 1 A Commission is set up to decide on the granting, renewal and withdrawal of status.

§2 The members of the Commission are appointed by the ULiège Board of Directors. It is composed of:

- a. two members of academic staff;
- b. one or several representatives from the Student Affairs Department;
- c. one or several student representatives, appointed by the Student Council.

Article 3

The Commission meets twice a year. The dates of the Commission meetings are indicated on the page dedicated to the status. They can be held face-to-face or remotely.

Commission decisions are taken by an absolute majority of the members present.

¹Those teaching an artistic activity are not eligible for this status.

CHAPTER 2 - GRANTING AND RENEWAL OF STATUS

Section 1 - Granting of Status

Article 4

Only students regularly enrolled at ULiège are eligible for the status.

Article 5

- § 1 Students must submit their application by completing the online form² available on the [page dedicated to the status](#).
- §2 Applications may be submitted either by 30th September³ for the first semester or by 31st January⁴ for the second semester.
- § 3 To be admissible, the application must contain all the following documents (merged into a single PDF document):
- a. a cover letter describing in a few lines how the status will contribute to the applicant's artistic training/career (what they expect from the status);
 - b. their artistic CV detailing key events in their artistic career;
 - c. their artistic calendar for the coming academic year, including both preparatory periods (rehearsals, design, production, etc.) and performances (tours, exhibitions, etc.), demonstrating the incompatibility of schedules referred to in Article 1, § 2, Paragraph 1;
 - d. one or more documents demonstrating the proven existence of sufficient artistic activity, consisting of one of the following options:
 - i. a certificate of enrolment issued by the higher education institution attended by the student;
 - ii. all relevant documents proving professional or semi-professional artistic practice (employment contracts, pay slips, artist's card, proof of small allowance scheme, etc.).

If the student does not have all the documents when submitting their application via the online form, the missing documents can be sent by e-mail to the administrative coordination team (etudiantartiste@uliege.be), no later than 10 working days before the date of the next Commission meeting. Failure to do so will result in the application being dealt with at the next meeting of the Commission, or being declared inadmissible if this is the Commission's last meeting of the current academic year.

²A summary of the application is sent to the student's university e-mail address. If the student has not received this e-mail, the application has not been submitted.

³All applications submitted after this date will be dealt with in the Commission meeting held during the second semester.

⁴Any application submitted after this date will be inadmissible for the academic year concerned; the student will be able to submit an application for the following academic year as soon as their re-registration is confirmed.

Article 6

The student will be informed of the Commission's decision by e-mail within 15 working days of the Commission meeting (Article 3, Paragraph 1). The communication of this decision indicates the appeal procedures (Article 10).

Article 7

§ 1 In the event of a favourable decision, status is granted to the student (hereafter "beneficiary student") for a period of one academic year. They will be entitled to the benefits referred to in Title 3.

§2 The beneficiary student then contacts their academic tutor and the administrative coordination team referred to in Articles 11 and 12 respectively.

§ 3 The granting of the status requires that the beneficiary student:

- sign a charter setting out the rights and obligations of each party;
- list and communicate to the administrative coordination team their artistic achievements during the academic year, as well as any information useful for the proper management of their status including, among other things, the cessation during the academic year of the artistic activity for which they have obtained the status;
- authorise ULiège to highlight the beneficiary student and the activity for which they obtained the status as part of its communication and promotional activities and to participate in the latter;
- behave responsibly and with respect for ULiège values in activities related to the status and its promotion;
- attend a group information session on the status⁵. Several sessions are offered in the first and second semesters. If the student is unavailable on the proposed dates, they will have to make an individual appointment with the administrative coordination team.

Section 2 - Renewal of Status

Article 8

Students who were granted the status the previous academic year and who wish to retain their status must apply for renewal using the online form⁶ available on the [status page](#). This application can be submitted until 30th September.

Students indicate the status of their artistic activities as well as those planned for the coming academic year.

⁵Students benefiting from a renewal of status, as referred to in Article 8, are exempt from attending this session.

⁶A summary of the application is sent to the student's university e-mail address. If the student has not received this e-mail, the application has not been submitted.

CHAPTER 3 - EARLY WITHDRAWAL OF STATUS

Article 9

Status may be withdrawn at any time by the Commission if the student fails to comply with the conditions attached to the status or if they abandon the artistic project for which the status was obtained.

The matter may be referred to the Commission by the academic tutor (or, where applicable, the faculty administrative tutor) or the administrative coordination team referred to in Articles 11 and 12.

The Commission will give the reasons for its decision to withdraw the status and will inform the student as soon as possible. The communication of this decision indicates the appeal procedures (Article 10).

The student ceases to benefit from the recognition of status and from all the arrangements and advantages referred to in Title 3 of these regulations as soon as the withdrawal decision is received, with the exception of the reduced workload referred to in Article 13.

CHAPTER 4 - APPEALS

Article 10

A student who has not been granted status, or had their status renewed, or whose status has been withdrawn prematurely, may lodge an appeal against this decision with the Vice-Rector for Teaching.

This appeal must be lodged within 15 working days of receipt of the decision. The appeal must be submitted by e-mail to vice-recteur.enseignement@uliege.be.

The Vice-Rector's decision is communicated to the student within 15 working days of receipt of the appeal.

TITLE 3 - FACILITIES AND BENEFITS

CHAPTER 1 - PERSONALISED SUPPORT

Article 11

The beneficiary student is supervised by an academic tutor, appointed from the academic staff of the faculty to which the beneficiary student belongs. The academic tutor helps the beneficiary student to take any steps deemed useful in achieving their artistic objectives.

The academic tutor may be assisted by a faculty administrative tutor in carrying out the administrative formalities for which they are responsible.

Article 12

The beneficiary student is accompanied by an administrative coordination team (etudiantartiste@uliege.be), responsible for liaising between the beneficiary student and ULiège by providing administrative and logistical support throughout the academic year.

CHAPTER 2 - STUDY ARRANGEMENTS

Article 13

Beneficiary students may apply to reduce the length of their programme of study in accordance with the conditions set out in Article 54 of the General Regulations governing studies and assessments.

The reduced workload is determined by the beneficiary student and their academic tutor, in agreement with the relevant exam board.

Article 14

The beneficiary student may request specific arrangements for learning activities, in particular with regard to:

- teaching activities (participation in a compulsory practical session, seminar, etc.);
- assessment procedures (including timetables).

These specific arrangements are granted according to organisational possibilities and subject to the agreement of the professor(s) concerned. The request must be made within a reasonable time to the professor either by the student concerned or by the academic tutor (at the student's request).

Article 15

As far as possible, the beneficiary student has priority access to, and support from, the "[Study Guidance](#)" Service (help with work methods, time management, etc.) and the "[University Orientation](#)" Service (reflection on the choice of studies, professions, etc.).

CHAPTER 3 – LOGISTICAL ADVANTAGES

Article 16

As far as possible, the beneficiary student will have privileged access to the CHU-Liège "[Sports²](#)" structure for consultations related to artistic practices (emergency care, medical and psychological follow-up, nutritionist, isokinetics, etc.).

Article 17

As far as possible, beneficiary students are given priority access to [psychological support](#) by psychologists from the Student Affairs Department.

Article 18

Where possible, the beneficiary student will be provided with premises close to their faculty for artistic use closely related to their chosen art form (rehearsals, training, etc.) upon specific request to the administrative coordination team. Students shall ensure that they comply with the rules governing the use of the premises (in particular with regard to hygiene, safety and moderate noise levels).